## **Basic Guide to Alaska Workers' Compensation**

## **Reporting an Occupational Injury or Illness**

## **Adjudication Process**

If an Injury or Illness occurs at work immediately notify your supervisor.

Seek medical care if necessary and let the doctor or medical provider know that it is a work related injury.

Fill out the Report of Injury

Form 07-6100 as soon as possible but
no later than 30 days after your injury
occurred or illness began.

Keep a copy of the completed form for your records, and immediately give this form to your employer. You may send a copy to AWCB.

The employer will notify their insurer, their ADJ and AWCB.

Once your employer's ADJ accepts and processes your claim, you should receive the appropriate compensation benefits.

\*Compensation benefits vary

If the ADJ stops your benefits or denies/controverts benefits, including medical benefits you may file a WCC Form 07-6106 with AWCB (see next chart). You must file a WCC with the Board within 2 years of a Controversion. If you don't, you may lose your right to recover benefits.

AWCB- Alaska Workers' Compensation Board
ADJ- Adjuster or Claims Administrator
ER- Employer

WCC – Workers Compensation Claim

EE files a WCC Form 07-6106

AWCB serves the WCC to the ADJ and allows the other party 20-23 days to respond

Does the other party admit the entire WCC?

YES

A prehearing is scheduled for unrepresented Claimants to advise them of their rights. OR either party (including medical providers and attorneys) may request a prehearing on Form 07-6135

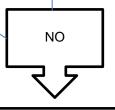
WCC or Petition is resolved by stipulation or compromise and release agreement

No further action is required from AWCB

EE or ADJ/ER Atty files a Petition on Form 07-6111

EE or ADJ/ER Atty serves the Petition to the other party and allows 20-23 days to respond

Does the other party agree with the Petition?



The ADJ/ER files an Answer and/or Controversion to the WCC. OR the other party files an Opposition to the Petition

A prehearing is automatically scheduled for unrepresented Claimants to advise them of their rights. OR either party (including medical providers and attorneys) may request a prehearing on Form 07-6135

Once discovery process is complete if dispute still exists either party may file an Affidavit of Readiness for Hearing (ARH) on Form 07-6107

> Prehearing is scheduled to discuss issues for the Hearing and the Hearing date is set

Hearing is held - Record closes
Decision and Order is issued within
30 days