



**ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT**

**Alaska Workforce Investment Board
Workforce Readiness and Employment and Placement Committee
Wednesday, December 16, 2009 at 3:00pm
1016 W. 6th Ave. Suite 304
Teleconference: 1-888-354-0094, Conference ID#4461969
Minutes**

Roll Call:

Board Members:

Doug Ward, Chair; Sharlene Berg; John Cannon; Kathy Craft;
 Joey Merrick; Michelle Zenger; Helen Mehrkens

Recurring Guests:

Eldon Davidson, SAVEC; James Harvey, Asst Director ESD/DOLWD;
 Richard Carlson, Superintendent, Klawock School District

Staff:

Barbara Duval, AWIB Program Coordinator; Jeff Selvey, AWIB CTE Coordinator

Approval of Agenda

MOTION to approve agenda by Helen Mehrkens

SECONDED by John Cannon

VOTE taken

MOTION carries

Approval of Minutes - October 27, 2009

(November 12th (no quorum) so no vote needed for notes)

MOTION to approve minutes by John Cannon

SECONDED by Sharlene Berg

VOTE taken

MOTION carries

Action Items

Discussion Items

1. AWIB Resolution Process

The AWIB Resolution Process is still in Policy and Planning Committee. The draft they came up with was submitted to Ex Co on December 8th. Ex Co returned it to Policy and Planning with verbiage changes. Policy and Planning's next meeting date is scheduled for December 17th. Document should be resubmitted to Ex Co again on January 12,



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2010. Chair Ward requested this be added as an action item on the January 20th WREP agenda.

2. RAC's , RTC's Update – Jeff Selvey

Jeff Selvey, AWIB CTE Coordinator, states there have been two Regional Training Center (RTC) meetings so far and one more coming up in March 2010. They are working on reengaging the Regional Advisory Councils (RAC's) to work closely with the Regional Training Centers. This is very important for identifying and training for priority occupations within their prospective regions.

AWIB is realigning staff and Barbara is now responsible for the RAC's. She and Jeff will work closely together.

3. 2009 WIA Annual Report – to A&E committee

The Assessment and Evaluation Committee will be looking at several components of the WIA Annual Report. Leasa Davis, Division of Business Partnerships, will let the WREP Committee know when they start writing the 2010 WIA Annual Report in the event WREP would like to have input.

4. Alaska Education Plan – Career & Technical Education

Jeff Selvey stated a letter from Commissioner's Click Bishop (DOLWD) and Larry LaDoux (DEED) was distributed to all stakeholders on November 12, 2009. It states that Jeff Selvey, AWIB CTE Coordinator, and Helen Mehrkens, CTE Administrator, are responsible for implementation of statewide CTE strategies, including developing a comprehensive, integrated CTE system for Alaska that aligns training institutions and coordinates program delivery.

Jeff attended a national training in Nashville, Tennessee. The plan is to start working on the CTE process in January and have it completed by the end of 2010 with implementation to soon follow.

A resolution in support of CTE needs to be written. Joey Merrick and John Cannon volunteered to work with Barbara. The plan is to have the draft written by the January 20th WREP meeting. Then it will be submitted to Ex Co February 9th.

5. Tech Prep in CTE Plan

It is anticipated that Tech Prep and Apprenticeship will be included in the CTE Plan.



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