

Alaska Workforce Investment Board  
Workforce Readiness and Employment and Placement Committee  
Thursday, November 12, 2009 - 3:00 p.m.  
Teleconference: 1-888-354-0094, Conference ID#4461969  
Meeting (**Notes as no quorum**)

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- **Call to Order** X Doug Ward, Chair; Sharlene Berg; John Cannon; Kathy Craft; Joey Merrick; X Michelle Zenger

**Two members present - no quorum**

*Guests in Attendance:* Dave Rees, Shelly Wright

*Staff in Attendance:* Barbara Duval, Program Coordinator; Bejean Page, Administrative Assistant (took minutes)

- **Approval of Agenda**
- **Approval of Minutes**  
October 27, 2009
- **Action Items**
- **Discussion Items**

1. CTE AWIB Resolution and Process

This was discussed at the Executive Committee, reviewed, recommended changes, and sent back to P&P to bring to Exco in December. Try to separate requests for money and requests for action. Close to having resolution process done, will be discussed at December Exco.

2. RAC's review materials provided by Louis (AWIB Board Binder, tab 9)

Need to have the chair's of the RACs receive this report.

3. 2009 WIA Annual Report

Will be due in June 2010. Training report due in February, prepared by R&A group and A&E will take a look at last year's report to provide guidance for what they might want to include or focus on. The two year State plan is due in June and should be worked on in all of the committees.



**ALASKA DEPARTMENT OF LABOR  
& WORKFORCE DEVELOPMENT**

A&E is looking for input from some of the reports. We are going to focus on 3 to 4 programs over the next year.

Barb – look at the A&E minutes and we can outline what each of those activities are and look at and give some feedback to Dave. Put on next agenda so we can give him feedback.

4. Shelly Wright – Workforce Development Conference Update

Haines – SE conference what happened. Our workforce development trade show fizzled out, cancelled at last minute. In lobby presenting their programs, did not spend time with them, lots of good feedback about the presenters that were out there. State Job Service was not able to be there. Conference was not as fruitful as hoped. Missed the AWIB board meeting, our RAC had done work on inventory on training facilities & programs in SE Alaska. Put out template, have not heard back. Will make phone calls this week to get that template updated.

Michelle Zenger – Brynn showed us a clearinghouse on the web, is your information on there?

Shelly Wright – Yes, I’m looking for the stuff that is not listed on the State website.

Doug mentioned that at the board meeting Kathy Craft put forth a resolution to find a funding stream for RACs.

Shelley – Funding is why I did not go to the board meeting.

5. Alaska Education Plan – Career & Technical Education

We heard at the AWIB board meeting on CTE and we got a report on tech prep and what is going on with that. We are needing to get caught up on collaboration with DEED and Labor and where they are on that.

Michelle – mentioned the teacher making the recommendations for voc ed – where is that info and when is it due?

6. Tech Prep in CTE Plan

- **Other Items**

Would like to move WREP to 3<sup>rd</sup> Wednesday in the Month. Barbara will send an email to members requesting input on the change. Next meeting will be the 16<sup>th</sup> of December at 3:00.



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**Next Meeting:** Wednesday, December 16<sup>th</sup> at 3:00 p.m.

**Adjournment 3:37**

**Attachments**

October 27<sup>th</sup> Minutes