



**Alaska Workforce Investment Board**  
**Workforce Readiness and Employment & Placement Committee Report**  
**February 11, 2008**

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The Workforce Readiness, Employment & Placement committee met three times since the last AWIB board meeting in October, 2007. A quorum was established at two of the three meetings. The milestones, resources and success measures were identified for the following top three priorities;

1. Improve applied academic, technical and employability skills of the workforce.
2. Collaborate with business/industry and training providers to conduct a comprehensive needs assessment that sets training needs and priorities based on the gaps between supply and demand for the high demand short and long-term employment.
3. Develop a more interactive relationship with business, community training providers and one stop centers.

The AWIB directed committees to determine milestones, resources and success measures for the three priorities. They are included in the Strategic Directives document.

An Ad Hoc committee was formed at the October, 2007 AWIB meeting to develop a standard training template which would be able to be used across industries. The Ad Hoc committee members include; Karen Rogina, Chair, Doug Ward, John Palmatier and Dick Cattanaach.

The Ad Hoc committee presented a draft template to the Workforce Readiness Employment Placement committee. The committee recommended several changes to the document. The ad hoc committee members will meet with the Workforce Readiness Employment Placement committee members at the February 14, 2008 meeting to work on the document. The document will be finalized at the April 10<sup>th</sup> committee meeting for presentation at the May 2008 board meeting.